

Office of the Vice Provost for Research

Proposal Development Services

Promoting faculty funding success

The professionals in **Proposal Development Services** (PDS) specialize in the craft of grantsmanship. To maximize the competitiveness of IU Bloomington proposals, we customize our services to the individual needs of the faculty with whom we work.

To support all faculty as they plan, prepare, and perfect research-focused grant applications for external funding, PDS offers:

Consulting

- **Positioning:** PDS helps faculty to choose among possible funding opportunities, or to tailor a project idea to be responsive to a particular funding opportunity.
- **Review:** PDS provides reviewer-focused guidance and feedback on written components, and helps faculty process reviewers' comments to conceptualize revisions.

Proposal Development

- **Putting it all together:** PDS helps faculty organize and manage the proposal preparation process, prepares final applications, and coordinates with the IU Office of Research Administration.

Resources

- **Events:** PDS offers grant writing seminars, peer review workshops, opportunity-specific information sessions.
- **Funding:** PDS guides faculty in their funding searches.
- **Connections:** PDS refers faculty to appropriate campus and external resources, and helps faculty identify suitable funding sources.
- **Online:** PDS curates useful proposal development links, guides, and examples on the OVPR website.

For groups preparing more complex research proposals, PDS provides **comprehensive project management services**, such as:

- convening potential collaborators around shared research interests or funding opportunities
- researching funding sources
- coordinating with collaborators, unit staff, and the IU Office of Research Administration
- establishing timelines and processes for proposal production
- compiling supplementary or administrative proposal materials

Interested in working with us?

PDS can most effectively benefit the planning, writing, and structure of a proposal when we become involved early; we encourage clients to contact us at least 6 weeks before the agency deadline for standard proposals, and at least 2-4 months ahead for complex proposals.

CONTACT

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PDS TEAM

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